

# Co-op Application for Finance Role

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the finance co-op position at [Company's Name] as advertised on [Where you found the job posting]. I am currently a [Your Year, e.g., second-year] student at [Your University], majoring in Finance. I am excited about the opportunity to apply my knowledge and skills in a real-world setting while contributing to your team.

During my studies, I have developed a strong foundation in financial analysis, budgeting, and investment strategies. I have also gained practical experience through [any relevant internships, projects or coursework]. I am particularly drawn to [specific aspect of the company or role] at [Company's Name] and believe that my skills in [relevant skills] would be an asset to your team.

I am eager to learn and contribute to [Company's Name], and I am confident that my proactive approach and dedication to excellence would allow me to make a meaningful impact during my co-op term.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your team. I am available at your convenience for an interview.

Sincerely,

[Your Name]