

Application for Co-Operative Education Placement

Date: [Insert Date]

[Recipient's Name]

[Company/Organization Name]

[Address Line 1]

[Address Line 2]

Dear [Recipient's Name],

I am writing to express my interest in the Co-Operative Education placement opportunity within [Company/Organization Name] as part of my Environmental Studies program at [Your University Name]. As a dedicated student with a strong passion for sustainable practices, I am eager to apply my knowledge and skills in a practical setting.

Through my academic coursework, I have developed a solid foundation in environmental policy, ecology, and resource management. I have also participated in various projects focused on [specific projects or experiences related to environmental studies], which have honed my analytical and problem-solving skills.

I am particularly drawn to [Company/Organization Name] because of [specific reason related to the company's mission or projects], and I believe that my enthusiasm for environmental conservation aligns with your values. I am eager to contribute effectively to your team while gaining invaluable industry experience.

Attached to this letter is my resume, which provides further detail about my academic background and relevant experiences. I would greatly appreciate the opportunity to discuss how I can contribute to your efforts in promoting a sustainable future.

Thank you for considering my application. I look forward to the possibility of working together.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]