

Alumni Interview Request for Internship Advice

Dear [Alumni's Name],

I hope this message finds you well. My name is [Your Name], and I am currently a [Your Year, e.g., junior] at [Your University] majoring in [Your Major]. I came across your profile on [Platform, e.g., LinkedIn] and was impressed by your career path, especially your work at [Alumni's Company/Organization].

I am reaching out to explore the possibility of scheduling a brief interview with you. As I begin my search for internships, I would greatly appreciate any advice you could share based on your experiences.

If you have 20-30 minutes to spare, I would be grateful for the opportunity to connect via [Phone/Video/Meet in Person] at your convenience. Thank you very much for considering my request.

Looking forward to your reply.

Sincerely,
[Your Name]
[Your Contact Information]
[Your LinkedIn Profile (optional)]