

Tuition Assistance Request for International Study Opportunity

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Institution/Organization's Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request tuition assistance for my participation in an upcoming international study program. I believe this opportunity will greatly enhance my academic experience and contribute to my personal development.

The program, [insert program name], is set to take place in [location] from [start date] to [end date]. This program focuses on [briefly describe the program and its relevance to your studies]. I am particularly interested in this opportunity because [explain why it is important to you and your academic/career goals].

However, as an international student, I am facing financial constraints that may hinder my ability to fully participate in this program. Therefore, I am seeking your support to help cover the tuition costs, which amount to [insert amount]. This assistance would not only alleviate my financial burden but also allow me to immerse myself fully in this enriching experience.

Thank you for considering my request. I am happy to provide any further information or documentation to support my application. I look forward to your positive response.

Warm regards,

[Your Name]

[Your Student ID if applicable]