

Dorm Room Assignment Request

Date: [Insert Date]

Dear [Housing Office/Resident Advisor's Name],

I hope this message finds you well. My name is [Your Name], and I am a [Your Year, e.g., freshman, sophomore] majoring in [Your Major] at [Your University]. I am writing to formally request a specific roommate preference for my upcoming dorm room assignment.

After discussing this matter with my friends, I would like to express my preference to be paired with [Preferred Roommate's Name], who is also a [Roommate's Year and Major]. We believe that our compatible lifestyles and shared interests in [mention any shared hobbies or activities] would make for a positive living environment.

If possible, I kindly ask that you consider this request during the room assignment process. We are both looking forward to starting this new chapter in our lives together and believe it would enhance our college experience.

Thank you very much for your attention to this matter. I greatly appreciate your help and understanding. Please feel free to contact me if you need any additional information.

Best regards,

[Your Name]

[Your Student ID]

[Your Contact Information]

[Your University]