

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Admissions Committee

[Graduate School Name]

[School Address]

[City, State, Zip Code]

Dear Admissions Committee,

I am writing to support [Applicant's Name] in their request for a waiver of the language proficiency requirement for their graduate school application. I have had the pleasure of knowing [Applicant's Name] for [duration], during which I have observed their exceptional communication skills and strong command of the English language.

[Provide specific examples of the applicant's proficiency in English, such as academic achievements, professional experiences, or relevant coursework.]

Given [Applicant's Name]'s background and capabilities, I firmly believe that they possess the necessary language skills to excel in your graduate program. I highly recommend granting this waiver as it will allow [Applicant's Name] to pursue their academic and professional goals without unnecessary hindrances.

Thank you for considering this request. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you need any further information.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Institution/Organization]