

Inquiry About Student Exchange Program

Date: [Insert Date]

To Whom It May Concern,

I hope this message finds you well. My name is [Your Name], and I am a student at [Your Institution/School] currently pursuing [Your Course/Program]. I am writing to inquire about the student exchange program offered by your esteemed institution.

Could you please provide detailed information regarding the following:

- Eligibility criteria for participants
- Application process and deadlines
- Duration of the exchange program
- Financial implications and available scholarships
- Accommodation and support for international students

Thank you for your time and assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Institution/School]