

Letter of Intent for Partnership Agreement

Date: _____

From:

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To:

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to present this Letter of Intent to initiate discussions regarding a potential partnership between [Your Company Name] and [Recipient Company Name]. We believe that our respective strengths and expertise can align in a mutually beneficial way.

The proposed partnership aims to [briefly describe the purpose of the partnership and the expected benefits]. We envision that through this collaboration, we can [further elaborate on goals or objectives].

We are looking forward to discussing this further and hopefully drafting a formal partnership agreement that outlines the specifics of our collaboration. Please let us know your available dates for a meeting to explore this exciting opportunity.

Thank you for considering this proposal. We are enthusiastic about the potential synergy between our companies.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]