

Financial Aid Inquiry

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Financial Aid Office's Name]

[Institution's Name]

[Institution's Address]

[City, State, Zip Code]

Dear [Financial Aid Officer's Name],

I hope this message finds you well. My name is [Your Name], and I am currently considering enrolling at [Institution's Name] for the [upcoming semester/year]. I am interested in exploring financial aid resources to support my education.

Could you please provide me with information regarding the financial aid options available to prospective students? Specifically, I would like to know about scholarships, grants, and any work-study opportunities that may be applicable to my situation.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]