

# Part-Time Study Application

To: [Admissions Office/Program Coordinator]

[University Name]

[University Address]

[City, State, Zip Code]

Date: [Insert Date]

Dear [Admissions Officer/Program Coordinator's Name],

I am writing to formally apply for part-time study in the [Name of the Accelerated Program] at [University Name]. I am particularly drawn to this program because [specific reason related to the program].

My background includes [briefly describe your educational background and relevant experience]. I believe that by pursuing this program on a part-time basis, I will be able to [explain how part-time study will benefit you personally and academically].

Additionally, I am aware of the commitment required for accelerated programs and am prepared to manage my time effectively to meet all academic expectations while balancing my other responsibilities.

Thank you for considering my application. I am looking forward to the opportunity to contribute to and grow within the [Specific Program Name]. Please let me know if you require any further information or documentation.

Sincerely,

[Your Full Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]