

# Request for Change of Major

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Department/Office of the Registrar]

[College/University Name]

[Office Address]

[City, State, Zip Code]

Dear [Advisor/Committee Name],

I hope this message finds you well. I am writing to formally request a change of major from [Current Major] to [New Major]. After much reflection and exploration of my interests, I have discovered a profound passion for [explain new passion related to new major].

Throughout my time in [Current Major], I have gained valuable insights and knowledge; however, I feel that my true calling lies within [New Major]. [Briefly explain how your experiences or classes have contributed to this realization, and any relevant skills you possess that align with the new major].

I am excited about the possibility of pursuing [New Major] and contributing positively to the [Department/Program]. I believe that this change will enable me to fully engage with my academic interests and career aspirations.

Thank you for considering my request. I would greatly appreciate the opportunity to discuss this further and look forward to your guidance on the necessary steps to facilitate this change.

Sincerely,

[Your Name]