

Welcome to [College Name]

Dear [Prospective Student's Name],

We are excited to have you visit our campus! Below is your itinerary for the day:

College Visit Itinerary

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]

Schedule

1. [Time] - Arrival at [Location]
2. [Time] - Campus Tour with [Guide's Name]
3. [Time] - Information Session in [Room/Building]
4. [Time] - Lunch at [Cafeteria/Restaurant]
5. [Time] - Meeting with [Admission Officer/Faculty]
6. [Time] - Q&A Session with Current Students

Important Information

- **Parking:** [Parking Instructions]
- **Dress Code:** [Dress Code Requirements]
- **Contact:** [Contact Person's Name & Phone Number]

We look forward to welcoming you to [College Name] and hope you enjoy your visit!

Best Regards,

[Your Name]

[Your Title]

[College Name]