

# College Visit Itinerary

**Date:** [Insert Date]

**To:** [High School Guidance Counselor's Name]

**From:** [Your College Name]

**Dear [Counselor's Name],**

We are excited to welcome you and your students to our campus for a college visit. Below is the itinerary for the day:

## **Itinerary**

- **8:30 AM:** Arrival at [College Name] - Welcome Reception at [Location]
- **9:00 AM:** Campus Tour led by [Tour Guide Name]
- **10:30 AM:** Information Session on Admissions and Financial Aid
- **11:30 AM:** Panel Discussion with Current Students
- **12:30 PM:** Lunch in the Dining Hall
- **1:30 PM:** Department Visits (choose from [List Departments])
- **3:00 PM:** Wrap-Up and Q&A Session
- **4:00 PM:** Departure

## **Contact Information**

If you have any questions or need further assistance, please feel free to contact me at [Your Phone Number] or [Your Email Address].

We look forward to an engaging and informative visit!

Sincerely,

[Your Name]

[Your Title]

[Your College Name]