

College Visit Itinerary

Date: [Insert Date]

To: [Group Name]

Dear [Group Name],

We are excited to welcome you to [College/University Name] for your visit on [Insert Date]. Below is the itinerary for your group's tour:

Itinerary

- **9:00 AM - 10:00 AM:** Arrival and Registration
- **10:00 AM - 11:30 AM:** Campus Tour
- **11:30 AM - 12:00 PM:** Information Session with Admissions
- **12:00 PM - 1:00 PM:** Lunch at the Student Union
- **1:00 PM - 2:00 PM:** Meet with Faculty in [Department]
- **2:00 PM - 3:00 PM:** Q&A Panel with Current Students
- **3:00 PM:** Departure

Please make sure to arrive at least 15 minutes early to allow for check-in. We look forward to your visit!

Sincerely,

[Your Name]

[Your Title]

[College/University Name]

[Contact Information]