

Application Portfolio for College Admission

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Admission Office Name]

[College/University Name]

[College Address]

[City, State, Zip Code]

Dear [Admission Committee/Name of Recipient],

I am writing to submit my application portfolio for admission to [College/University Name] for the [specific program/major] for the academic year [year]. I am excited about the opportunity to contribute to and learn from your esteemed institution.

This portfolio includes:

- Personal Statement
- Resume
- Academic Transcripts
- Letters of Recommendation
- Supplementary Materials (e.g., artwork, projects)

I believe that my experiences and skills make me a suitable candidate for [College/University Name]. I am particularly impressed by [mention any specific program, faculty, or aspect of the college], which aligns with my career goals.

Thank you for considering my application. I look forward to the opportunity to discuss my qualifications further.

Sincerely,

[Your Name]