

Confirmation of Score Delay

Dear [Recipient's Name],

We are writing to confirm the delay in the release of your standardized test scores for the [Name of Test]. Due to unforeseen circumstances, the scores are expected to be released later than originally scheduled.

Please rest assured that we are working diligently to resolve the issues and will provide you with the scores as soon as possible. We appreciate your patience and understanding during this time.

If you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]