

Introduction Letter

Date: [Insert Date]

Dear [Advisor's Name],

My name is [Your Name], and I am a [Your Year, e.g., freshman] student majoring in [Your Major] at [Your College/University]. I am writing to introduce myself and to express my excitement about the opportunity to work with you as my college advisor.

I have a keen interest in [Your Interests or Goals Related to Major], and I am eager to learn more about how to navigate my academic journey effectively. I believe that your guidance will be invaluable as I pursue my educational and career aspirations.

I look forward to meeting you and discussing my academic plans, as well as any advice you might have for a student in my position.

Thank you for your time.

Sincerely,

[Your Name]

[Your Student ID]

[Your Contact Information]