

Request for College Application Assistance

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am currently a senior at [Your School's Name]. As I approach the college application process, I find myself needing some guidance and support to ensure my application stands out.

I am particularly interested in applying to [List Colleges/Universities], and I would greatly appreciate your insights regarding:

- Personal statement preparation
- Letters of recommendation
- Application deadlines and requirements
- Interview preparation

Would it be possible to set up a meeting or a time to talk at your convenience? Your experience and advice would be invaluable to me during this critical time.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]