

# Early Action Application for College Admission

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Admissions Office]

[College/University Name]

[College Address]

[City, State, Zip Code]

Dear Admissions Committee,

I am writing to formally submit my application for early action admission to [College/University Name] for the [Fall/Spring Year] semester. I am excited about the opportunity to join a community that values [mention any specific values or missions of the college].

Enclosed with this letter, you will find my completed application, transcripts, letters of recommendation, and [any other required documents]. I believe that my passion for [mention your area of interest] and my dedication to [mention relevant achievements or experiences] will contribute positively to the [College/University Name] community.

Thank you for considering my application. I look forward to the possibility of contributing to and learning from the vibrant community at [College/University Name].

Sincerely,

[Your Name]