

Dual Enrollment Application Request

Date: [Insert Date]

[School Name]

[School Address]

[City, State, Zip Code]

Dear [Principal's Name],

We are writing to formally request consideration for dual enrollment for our child, [Student's Name], who is currently in [Grade Level] at [School Name]. We believe that dual enrollment will provide [Student's Name] with opportunities to challenge themselves academically and prepare for their future educational pursuits.

[Student's Name] has demonstrated exceptional capability in their studies, and we believe that participating in dual enrollment courses will enhance their learning experience and provide valuable college-level exposure.

We kindly ask for your support in this matter, and we are hopeful that you will consider our request favorably. Please let us know if there are any specific requirements or processes we should follow to facilitate this application.

Thank you for your attention to this request. We look forward to your positive response.

Sincerely,

[Parent/Guardian Name]

[Parent/Guardian Contact Information]