

Re-admission Justification Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Admissions Office

[College/University Name]

[College/University Address]

[City, State, Zip Code]

Dear Admissions Committee,

I am writing to formally request re-admission to [College/University Name] for the [specific semester and year]. I would like to provide justification for my prior absence due to significant financial hardship that impacted my ability to continue my education.

During my last semester, [briefly explain your situation, e.g., "I experienced an unexpected medical emergency" or "my parent/guardian lost their job"]. This situation forced me to make the difficult decision to temporarily withdraw from my studies to manage my finances and support my family.

Since then, I have worked diligently to stabilize my financial situation. [Briefly explain what steps you have taken, e.g., "I have secured employment and applied for financial aid," or "I have received support from community organizations"]. I am now in a position where I can fully commit to my academic pursuits.

I am passionate about my education and am eager to return to [specific program or major] to complete my degree. I believe that re-admission will allow me to continue striving for my career goals and contribute positively to the campus community.

Thank you for considering my request. I am hopeful for the opportunity to discuss my situation further and demonstrate my readiness to return to [College/University Name].

Sincerely,

[Your Name]

[Your Student ID (if applicable)]