

Admission Withdrawal Letter

Date: [Insert Date]

To,

[Admission Office] [University/College Name] [University Address]

Subject: Withdrawal of Admission Due to Health-Related Issues

Dear [Admission Officer's Name],

I hope this message finds you well. I am writing to formally withdraw my admission to [Program Name] at [University/College Name], which I was accepted into for the [Term/Year].

Unfortunately, due to unforeseen health-related issues, I am unable to proceed with my studies at this time.

This decision was not made lightly, as I was looking forward to joining the [University/College Name] community and pursuing my academic goals. However, my current health situation necessitates my full attention and care.

I kindly request that you acknowledge my withdrawal and provide any necessary instructions regarding the formal process. I appreciate your understanding and support during this difficult time.

Thank you for your assistance. I hope to be able to reapply in the future when my circumstances permit.

Sincerely,

[Your Full Name] [Your Student ID (if applicable)] [Your Contact Information] [Your Address]