

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Admissions Office/Recipient's Name]

[University/College Name]

[University Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally withdraw my admission from [University/College Name] due to unforeseen financial concerns. After careful consideration, I have come to the conclusion that I am unable to afford the expenses associated with attending at this time.

I appreciate the opportunity you have extended to me and regret having to make this decision. I hope to revisit the possibility of attending [University/College Name] in the future when my financial situation is more stable.

Thank you for your understanding. Please let me know if you require any further information regarding my withdrawal.

Sincerely,

[Your Name]