

Request for Program Deferment

Date: [Insert Date]

To: [Admissions Office/Program Coordinator's Name]

[College/University Name]

[College/University Address]

Dear [Admissions Office/Program Coordinator's Name],

I hope this message finds you well. I am writing to formally request a deferment of my enrollment in the [Specific Program Name] that is scheduled to begin on [Start Date]. Due to a unique opportunity for travel experiences that will greatly enrich my personal and professional development, I would like to postpone my admission for one year.

During this time, I will be engaging in [briefly describe travel experiences, e.g., cultural exchanges, volunteering, internships], which I believe will provide invaluable insights and skills that will benefit my studies and future career.

I kindly ask for your support in this matter and hope to maintain my place in the program for the following academic year. I appreciate your understanding and consideration of my request.

Thank you for your time. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Student ID]

[Your Contact Information]