

Employee Feedback Form

Date: [Insert Date]

To: [Manager's Name]

From: [Employee's Name]

Subject: Feedback on Workplace Environment

Dear [Manager's Name],

I hope this message finds you well. I am writing to provide my feedback regarding our current workplace environment.

Positive Aspects:

- Collegial atmosphere and teamwork.
- Access to resources and tools necessary for our work.
- Flexible working hours that support work-life balance.

Areas for Improvement:

- Enhancing communication across departments.
- Improving break room facilities.
- More recognition programs for employee contributions.

Thank you for considering my feedback. I believe that with some adjustments, we can create an even more supportive and productive workplace.

Best regards,

[Employee's Name]

[Employee's Position]