

# Early Decision Application

Date: [Insert Date]

Admissions Office  
[College/University Name]  
[College Address]  
[City, State, Zip]

Dear Admissions Committee,

I am writing to formally submit my application for early decision to [College/University Name] for the [Insert Year] academic year. I have long admired your institution for its commitment to academic excellence and vibrant campus community.

With my background in [Your Major/Field of Interest] and my involvement in [Extracurricular Activities], I believe I would be a valuable member of your student body. [Briefly explain why you are interested in this college and how it aligns with your goals.]

Enclosed are my application materials, including my completed application form, personal statement, and supporting documents. I appreciate your consideration and look forward to the opportunity to contribute to [College/University Name].

Thank you for your time and consideration.

Sincerely,  
[Your Name]  
[Your Address]  
[City, State, Zip]  
[Your Phone Number]  
[Your Email Address]