

# Request for Clarification on Admission Results

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office  
[University/College Name]  
[University Address]  
[City, State, Zip Code]

Dear Admissions Committee,

I hope this message finds you well. My name is [Your Name], and I recently received my admission results for the [Program Name] for the [Term/Year]. I am writing to kindly request clarification regarding my admission status.

Having applied with a strong passion for [mention your field of study or interest], I was eager to learn about the committee's decision. However, I would appreciate any additional insights you could provide regarding my application and the factors considered in the admission process.

Thank you for your time and assistance. I look forward to your response.

Sincerely,  
[Your Name]