

Admission Appeal Letter

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Office of Admissions
College/University Name
Address
City, State, Zip Code

Dear Members of the Admissions Committee,

I hope this letter finds you well. I am writing to formally appeal my admission decision for the incoming academic year. I appreciate the time and consideration you extended to my application.

Since receiving my admission decision, I have gathered additional letters of recommendation from [mention the individuals, e.g., teachers, employers, etc.]. These individuals can provide further insight into my capabilities, character, and accomplishments.

Attached to this letter are the additional letters of recommendation, which highlight [mention key points or qualities mentioned in the letters that strengthen your case]. I believe these endorsements reflect my passion for [mention your field of study or interest] and my commitment to contributing positively to the campus community.

I respectfully request that you review my application again in light of these new recommendations. I am eager to bring my skills and experiences to [College/University Name] and am hopeful for the opportunity to join your esteemed institution.

Thank you for considering my appeal. I appreciate your time and look forward to your favorable response.

Sincerely,
Your Name