

Request for Recommendation

Date: [Insert Date]

Dear [Coach's Name],

I hope this message finds you well. I am reaching out to request a letter of recommendation as I apply for athletic scholarships for college.

As you know, I have been a dedicated member of the [sport name] team and have strived to improve my skills both on and off the field. Your support and guidance have played a crucial role in my development as an athlete.

The scholarships I am applying for require a recommendation from someone who can speak to my athletic abilities, commitment, and character. I believe your perspective as my coach would provide valuable insight for the scholarship committee.

If you are willing to write this letter, I would be happy to provide more information about the scholarships and my achievements. I appreciate your consideration of my request and value your support immensely.

Thank you for your time, and I look forward to hearing from you soon!

Best regards,

[Your Name]

[Your Contact Information]

[Your Team Name]