

# Request for College Admission Deferral

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Admissions Office

[College/University Name]

[College Address]

[City, State, Zip Code]

Dear Admissions Committee,

I hope this message finds you well. I am writing to formally request a deferral of my admission for the [Insert Year] academic year. After much consideration, I have decided to pursue work opportunities that will not only enhance my skills but also provide valuable experiences before starting my college journey.

Having been accepted into [Program Name], I truly appreciate the opportunity and am excited about the prospect of attending [College/University Name]. However, I believe that taking a year to gain professional experience will allow me to contribute more effectively to the campus community in the future.

I am committed to maintaining my connection with [College/University Name] during this time and will keep you updated on my progress. I sincerely hope the committee will consider my request favorably.

Thank you for considering my request. I look forward to your understanding and support.

Sincerely,

[Your Name]