

# Deferral Request for Admission

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

Admissions Office

[College/University Name]

[College/University Address]

[City, State, Zip Code]

Dear Admissions Committee,

I hope this message finds you well. I am writing to formally request a deferral of my admission to [College/University Name] for the [Term, e.g., Fall 2024] semester, due to my desire to take a gap year experience.

During this gap year, I plan to [briefly describe your plans, e.g., travel, volunteer work, internships, etc.], which I believe will enhance my personal and academic growth. This experience will allow me to gain valuable life skills and perspectives that will contribute positively to my time at [College/University Name].

I genuinely appreciate the opportunity to be accepted into your esteemed institution, and I hope to bring my enriched experiences back to campus upon my return. I am committed to maintaining my academic readiness and can provide updates throughout the year, if necessary.

Thank you for considering my request. I look forward to your understanding and support in this matter. Please feel free to contact me if you have any questions or need further information.

Sincerely,

[Your Name]