

# Request for International Student Application Fee Waiver

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[University Name]

[Office of Admissions]

[University Address]

[City, State, Zip Code]

Dear Admissions Committee,

I hope this letter finds you well. My name is [Your Name], and I am writing to formally request a waiver for the application fee for international students. I am very interested in applying to [University Name] for the [specific program] starting in [semester/year].

Due to [brief explanation of your financial circumstances, e.g., "financial hardship, family situation, etc."], I am unable to pay the application fee. I believe that [University Name] will provide me with an excellent education and valuable cultural experience, which will help me achieve my academic and career goals.

I have attached [any relevant documents, e.g., financial statements, sponsorship letters, etc.] to support my request. I appreciate your consideration of my situation and hope for your positive response.

Thank you very much for your time and understanding.

Sincerely,

[Your Name]