

# Community Partnership Goals Outline

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Outline for Shared Goals in Our Community Partnership

## Introduction

Dear [Recipient's Name],

This letter serves to outline our shared goals for the upcoming partnership between [Your Organization] and [Recipient's Organization]. Together, we can make a significant impact in our community.

## Shared Goals

1. **Goal 1:** [Description of Goal 1]
2. **Goal 2:** [Description of Goal 2]
3. **Goal 3:** [Description of Goal 3]

## Action Steps

To achieve these goals, we propose the following action steps:

- [Action Step 1]
- [Action Step 2]
- [Action Step 3]

## Timeline

We aim to complete these initiatives by [Insert Timeline].

## Conclusion

We look forward to your feedback on these goals and the opportunity to collaborate for a better community.

Best regards,

[Your Name]  
[Your Position]  
[Your Organization]  
[Contact Information]