

# Intellectual Property Rights Offer

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to offer you the opportunity to license our intellectual property rights for [describe the IP, e.g., "the patented technology for..."] for the purpose of [describe intended use, e.g., "commercial production"].

Our proposed terms are as follows:

- License Fee: [Insert fee]
- Duration: [Insert duration]
- Territory: [Insert territory]
- Royalties: [Include percentage or terms]
- Other Terms: [Outline any additional terms]

We believe this partnership will be mutually beneficial and are eager to discuss it further. Please feel free to reach out to me at [Your Contact Information] to schedule a meeting.

Thank you for considering our offer. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]