

# Workplace Harassment Resolution Announcement

Date: [Insert Date]

To: All Employees

From: [HR Department/Manager's Name]

Subject: Resolution of Workplace Harassment Case

Dear Team,

We believe in maintaining a safe and respectful workplace for everyone. We would like to inform you that we have concluded our investigation regarding the recent allegations of workplace harassment reported on [Insert Date of Report].

After a thorough review of the evidence and discussions with the involved parties, we have taken appropriate actions to address the situation. We want to assure you that measures have been implemented to prevent future occurrences and to foster a supportive environment.

We encourage all employees to continue to speak up about any incidents of harassment or discrimination. Your voices are crucial to improving our workplace culture.

If you have any questions or need support, please do not hesitate to reach out to the HR department.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]