

Warranty Claim Notification

To: [Retailer's Name]

Address: [Retailer's Address]

Date: [Insert Date]

Dear [Retailer's Name],

I am writing to formally submit a warranty claim for a product purchased from your store. The details are as follows:

Product Name: [Product Name]

Model Number: [Model Number]

Purchase Date: [Purchase Date]

Receipt Number: [Receipt Number]

Unfortunately, the product has exhibited [describe the issue briefly], which is covered under the warranty policy. I kindly request your assistance in processing this claim.

Please let me know the next steps in this process and if any additional information is required.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]