

Training Session Review Request

Dear [Trainer's Name],

I hope this message finds you well. I am writing to request a review of the recent training session titled "[Training Session Title]" that took place on [Date].

As part of our continuous improvement efforts, I would greatly appreciate your feedback on the following aspects:

- Content Relevance
- Participant Engagement
- Training Materials Quality
- Overall Effectiveness

Your insights will be invaluable in helping us enhance our future training sessions. Please let me know if you need any additional information or if there's a convenient time for us to discuss your review.

Thank you for your attention to this matter.

Best regards,
[Your Name]
[Your Job Title]
[Your Company]
[Your Contact Information]