

Cease and Desist Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Re: Cease and Desist - Intellectual Property Violation

Dear [Recipient's Name],

I am writing to formally notify you of your unauthorized use of my intellectual property, specifically [describe the IP, e.g., "copyrighted material," "trademark," etc.]. It has come to my attention that you are [describe how the recipient is violating the IP]. This action is in direct violation of my rights under [mention applicable laws or regulations].

To prevent further infringement, I request that you immediately cease and desist from the unauthorized use of my intellectual property. Please provide written confirmation by [specify a date, e.g., "within 14 days"] that you have complied with this request.

If you do not comply, I am prepared to take appropriate legal action to protect my rights, including but not limited to filing a lawsuit against you for damages and seeking injunctive relief.

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]