

Appointment Reminder

Dear [Patient's Name],

This is a friendly reminder of your upcoming eye exam appointment:

- **Date:** [Appointment Date]
- **Time:** [Appointment Time]
- **Location:** [Clinic/Office Name and Address]

Please arrive 15 minutes early to complete any necessary paperwork. If you have any questions or need to reschedule, feel free to call us at [Contact Number].

We look forward to seeing you!

Sincerely,

[Your Name]

[Your Title/Position]

[Clinic/Office Name]

[Contact Information]