

# Onboarding Feedback Request

Dear [Employee Name],

We hope you are settling in well with your new role at [Company Name]. Your experience and insights are vital for us to improve our onboarding process.

We would greatly appreciate it if you could take a few minutes to provide us with your feedback regarding your onboarding experience. Please consider the following questions:

- How would you rate the overall onboarding process?
- What did you find most helpful during your onboarding?
- Were there any areas that could be improved?
- Do you have any additional comments or suggestions?

Your feedback is invaluable to us as we strive to make [Company Name] a better place for every new hire. Please reply to this email by [specific date].

Thank you for your time!

Best regards,

[Your Name]  
[Your Job Title]  
[Company Name]  
[Contact Information]