

Product Sample Request Confirmation

Dear [Recipient's Name],

We are pleased to inform you that we have received your request for product samples. Thank you for your interest in partnering with [Your Company Name].

The following samples have been scheduled for dispatch:

- Product Name 1 - Quantity
- Product Name 2 - Quantity
- Product Name 3 - Quantity

Your samples will be shipped to the following address:

[Recipient's Address]

We anticipate that you will receive them by [Expected Delivery Date]. If you have any questions, please feel free to contact us at [Your Contact Information].

We look forward to a fruitful partnership.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]