

# Confirmation of Receipt

Dear [Recipient's Name],

We are pleased to inform you that we have received your request for product samples. Your request was received on [Date].

We will process your request and send the samples to the following address:

[Recipient's Address]

You can expect to receive the samples within [Timeframe]. If you have any questions, please do not hesitate to contact us.

Thank you for your interest in our products!

Sincerely,

[Your Name]

[Your Position]

[Your Company]