

Disassociation Letter

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Email]

[Date]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Subject: Disassociation and Financial Settlement

Dear [Partner's Name],

We are writing to formally address the disassociation terms between us as partners at [Company Name]. In accordance with our partnership agreement dated [date], we outline the following financial terms:

- **Final Profit Share:** You will receive a final profit share amounting to [amount] from the fiscal year ending [date].
- **Asset Division:** Assets will be divided as per our agreement, specifics include [List assets and distribution].
- **Settled liabilities:** [Outline any liabilities and how they will be handled].
- **Payment Terms:** Payments will be made to you by [specific date or schedule].

Please review these terms and confirm your acceptance by signing below and returning this letter by [response deadline].

We wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]

Acceptance

I, [Partner's Name], hereby accept the terms outlined in this letter.

Signature: _____ Date: _____