

# Financial Disclosure Letter

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

**To: [Recipient's Name]**

[Recipient's Position]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

**Subject: Dividend Announcement**

Dear [Recipient's Name],

We are pleased to announce that the Board of Directors of [Your Company Name] has declared a dividend of [dividend amount] per share on [declaration date]. This dividend will be payable to shareholders on record as of [record date], and is expected to be distributed on [payment date].

This decision reflects our continued commitment to providing value to our shareholders and is based on our strong financial performance and positive outlook for the future.

We appreciate your continued support and trust in [Your Company Name]. Should you have any questions regarding this announcement, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]