

Goodwill Impairment Review

Date: [Insert Date]

To: [Management Team/Name]

From: [Your Name/Position]

Subject: Goodwill Impairment Review Notification

Dear [Management Team/Name],

This letter serves to formally notify you of the upcoming review of the goodwill impairment related to our [specific business unit or entity] as required by the applicable accounting standards.

As part of the review process, we will assess the carrying amount of goodwill and determine if there is any impairment as of [insert date]. Factors to consider in this evaluation will include recent financial performance, market conditions, and any potential changes in strategic direction.

We request your support in preparing the necessary financial forecasts and any pertinent information that may aid in this assessment. Please ensure that all relevant data is submitted by [insert deadline].

Thank you for your attention to this important matter. Should you have any questions or require further clarification, please do not hesitate to contact me.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]