

Request for Municipal Bond Tax Status Confirmation

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Municipality Name]

[Municipality Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request confirmation of the tax status of the municipal bonds issued by [Municipality Name], specifically [Bond Issue Name/Identifier] dated [Bond Issue Date].

As an investor, it is crucial for my financial records and tax planning to have an official confirmation regarding their exemption from federal income tax and any applicable state taxes. The details of the bonds are as follows:

- Bond Series: [Series Name/Number]
- Issuance Date: [Issuance Date]
- Maturity Date: [Maturity Date]
- Amount: [Principal Amount]

I would greatly appreciate your prompt response to this request, as it will assist in my ongoing financial management. If you require any further information to process this request, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]