

Notification of Municipal Bond Tax Compliance

Date: [Insert Date]

To: [Recipient Name]
[Recipient Address Line 1]
[Recipient Address Line 2]
[City, State, Zip Code]

Dear [Recipient Name],

This letter serves as a notification regarding the tax compliance requirements associated with your municipal bond investments. As an investor in municipal bonds, it is important to ensure that you are adhering to all applicable regulations to maintain the tax-exempt status of the interest you earn.

Please review the following compliance guidelines:

- Verify that your investments are held in accordance with IRS guidelines.
- Report any income earned on municipal bonds in your annual tax return.
- Maintain records of purchases, sales, and interest payments for at least three years.

If you have any questions or require further clarification, please do not hesitate to reach out to our compliance department at [Contact Information].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]
[Your Title]
[Your Organization]
[Contact Information]