

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Municipality or Agency Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally appeal for a tax exemption on the municipal bonds I have invested in, under [specific statute or regulation if applicable]. As an investor committed to supporting our community's development through municipal projects, I believe my request aligns with the broader goals of promoting local growth and infrastructure improvements.

Due to [briefly explain circumstances or reasons for appeal, e.g., changes in financial status, investment strategy, community-focused initiatives], I kindly request a review of my case. The exemption will greatly assist in furthering my contributions to our community and ensuring that my investments positively impact [describe specific community projects or initiatives].

Enclosed are [list any supporting documents you are attaching, e.g., tax returns, investment statements, letters of recommendation]. I appreciate your consideration of my appeal and look forward to your response.

Thank you for your attention to this matter.

Sincerely,
[Your Name]