

# Litigation Cost Assessment Proposal

Date: [Insert Date]

[Your Name]

[Your Law Firm's Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Client's Name]

[Client's Address]

[City, State, Zip Code]

## **Subject: Proposal for Litigation Cost Assessment in Family Law Matters**

Dear [Client's Name],

We are pleased to present this proposal for conducting a litigation cost assessment related to your family law matters. Our objective is to provide a comprehensive evaluation of costs associated with your case, ensuring transparency and enabling you to make informed decisions moving forward.

### **Scope of Services**

- Review of case files and relevant documentation
- Analysis of litigation expenses incurred to date
- Estimation of potential future costs
- Advice on cost-effective strategies
- Preparation of a detailed cost assessment report

### **Proposed Fee Structure**

Our fees for the litigation cost assessment will be based on the following:

- Hourly Rate: \$[Insert Rate]
- Estimated Hours: [Insert Estimated Hours]
- Total Estimated Costs: \$[Insert Total]

## **Timeline**

Upon acceptance of this proposal, we anticipate the following timeline:

- Initial Review: [Insert Duration]
- Draft Report Submission: [Insert Duration]
- Final Report Submission: [Insert Duration]

We appreciate the opportunity to assist you in this matter. Please feel free to reach out should you have any questions or wish to discuss this proposal further.

Sincerely,

[Your Name]

[Your Title]

[Your Law Firm's Name]