

Litigation Cost Assessment Proposal

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to present this proposal for the assessment of litigation costs associated with the ongoing contract dispute between [Party A] and [Party B]. Our firm, [Your Firm Name], specializes in providing comprehensive financial analyses and cost projections in legal matters.

Scope of Services

- Initial cost assessment of current litigation status
- Detailed breakdown of potential litigation expenses
- Projection of future costs based on potential outcomes
- Analysis of alternative dispute resolution (ADR) options

Proposed Timeline

We propose to commence the assessment on [Start Date] and deliver the preliminary report by [End Date].

Fees

The total cost for our services is estimated at [Insert Estimated Cost], which covers all assessments and reporting.

Conclusion

We believe that our expertise will aid in clarifying the financial implications of this dispute and support informed decision-making. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you have any questions or require further details.

Thank you for considering our proposal.

Sincerely,

[Your Name]

[Your Title]

[Your Firm Name]

[Your Firm Address]

[City, State, Zip Code]